

Guidelines for Submitting Candidacy for Doctoral Studies in the Framework of the General University Committee for Research Students

- A. A candidate requesting to submit his candidacy for a doctoral degree within the framework of the General University Committee for Research Students, is required to register to the University through the website of the registration department at the students administration (<http://harshama.haifa.ac.il>), and this after having ascertained compliance with the admission conditions published on the website of the Graduate Studies Authority.
- B. **Two** folders** must be presented to the head of the doctoral studies department of the Graduate Studies Authority, each including the following documents:
1. Photocopies of transcripts and diplomas from BA and MA degrees.
 2. CV in Hebrew and English.
 3. Consent of a supervisor that meets the criteria.
 4. Statement of purposes signed by the designated supervisor.
 5. Letter from the designated supervisor regarding research topic, its importance and novelty.
 6. Photocopy of a summary of the final research paper (thesis).
 7. Two letters of recommendation from faculty members. One recommendation should be from the supervisor of the final research paper (thesis).
 8. Summary of the research topic in English.
 - It is preferable that the additional recommendation not be from the designated supervisor for the doctoral thesis.

** All of the documents, including a digital copy, should be sent to the address:

twintman@univ.haifa.ac.il

Document order required for the file:

- ✓ Admissions Application Form for the candidate
- ✓ Curriculum vitae in Hebrew and English
- ✓ Photocopy of B.A. transcripts
- ✓ Photocopy of diploma
- ✓ Photocopy of M.A. transcripts
- ✓ Photocopy of graduate certificate
- ✓ Recommendation letters
- ✓ Written consent of supervisor
- ✓ Letter of supervisor designated with respect to the research topic, its importance, and innovation
- ✓ Declaration of intentions
- ✓ Summary of the research topic in English
- ✓ Photocopy of summary of M.A. thesis

Comments:

1. Candidate files that do not include all of the documents as specified above shall not be considered by the General University Committee for Research Students.
2. A candidate who has recommendations from academic faculty that were provided in sealed envelopes are required to attach the envelopes to the candidate's file.
3. The documents must be submitted in spiral-bound folders.
4. The order of documents in the candidate's file as specified above is mandatory.

For additional clarifications, please contact the head of the doctoral studies department at the Graduate Studies Authority: Ms. Tal Wintman-Nemirowsky

Telephone: 04-8240552

E-MAIL: twintman@univ.haifa.ac.il

